

## Compliance Agreement: NON-FOOD products Manor AG

### LEGAL AND ETHICAL REQUIREMENTS FOR ALL SUPPLIERS

The signatory of this Compliance Agreement confirms that all non-food products manufactured and supplied to Manor AG, Switzerland are in full compliance with :

- Swiss legislation
- The following Codes of Conduct must be respected:  
[Manor code of conduct](#)  
[Amfori BSCI Code of Conduct](#) or equivalent to BSCI Amfori: \_\_\_\_\_
- For Substances of Very High Concern (SVHC)  
Obligation to provide information according to **REACH** and **ChemO Art. 71**.  
→ *Further details available in the Manor Quality Manual.*  
[Manor Quality Manual](#)

The products shall be manufactured, tested, packaged, labeled, and transported in full compliance with all applicable regulations. They must be safe for their intended use and conform to the relevant Swiss and international safety standards. Product labeling shall be provided in at least one of the official languages of Switzerland and include all information mandated by law. Manor AG reserves the right to conduct audits of the signatory to verify adherence to the terms of this Compliance Agreement.

The signatory further confirms that they have a documented quality process in place, such as:

- Process manual
- Manufacturing Quality Control

The signatory agrees to provide certificates, test reports and declaration of conformities to Manor AG and/or SGS "Société Générale de Surveillance", leading providers of inspection, testing, verification and certification services on request.

→ *Only documents from accredited testing laboratories are accepted.*

In line with our random testing SGS may contact you and either request to provide available quality documents or samples to determine testing in SGS laboratories. The signatory agrees to fully cooperate with SGS in this context.

→ Details concerning the random testing process are explained in document "Manor Quality Procedure for Testing".

[Manor Quality Procedure for Testing](#)

### ADDITIONALLY FOR PRIVATE BRANDS

For suppliers developing Manor AG's private label, the signatory confirms additional compliance with the following:

- Quality Manual (A Softlines / B Hardgoods / C General and specific requirements for softlines and hardgoods)
- Fit For Use Requirements (if applicable to the product group)

→ List of all valid quality documents and processes is available under this link (under section 5, below "Purchasing conditions Non-Food" title): <https://www.manor.ch/suppliers-en>

Each supplier must fill in all the information requested below.

**Supplier / Manufacturer details:**

Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_  
Phone: \_\_\_\_\_

The signatory shall fully indemnify and hold harmless Manor AG against any losses, claims, damages, or liabilities including legal costs resulting from a breach of this Agreement or violation of applicable laws or regulations.

In case of breach of this Agreement by the signatory, Manor AG reserves the right to terminate any agreement with the signatory effective immediately. This Compliance Agreement is governed by Swiss law, excluding its conflict-of-law rules. The application of the CISG is excluded. The exclusive place of jurisdiction for all disputes arising out of or in connection with this Agreement shall be the registered office of Manor AG.

**Basel, 11/10/2025**

**On behalf of the supplier:**

*Function*

**On behalf of the Manor:**

*Function*

*Name*

*Name*

*Signature*

*Signature*

**On behalf of the supplier:**

*Function*

**On behalf of the Manor:**

*Function*

*Name*

*Name*

*Signature*

*Signature*